

**IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 5/2/2013**

**BOARD MEMBERS PRESENT:** Joshua R Thompson  
Cathy Hart  
Jonathan Paine

**BOARD MEMBERS ABSENT:** Zendi Fae-Hansen Meharry - Chair  
Keith Holloway

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor

**OTHERS PRESENT:** Kris Ellis, Idaho Health Care Association

The meeting was called to order at 9:00 AM MDT.

Ms. Hart was acting Chair for this meeting.

**APPROVAL OF MINUTES**

Mr. Thompson made a motion to approve the minutes of January 30, 2013. It was seconded by Dr. Paine. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that the proposed law change was pulled from the Senate because of needing clarification. Mr. Thompson moved that the Bureau revise the proposed law change and bring it to the next meeting for review. It was seconded by Dr. Paine. Motion carried.

**FINANCIAL REPORT**

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$32,787.97 as of April 30, 2013.

**DISCIPLINE**

Mr. Nelson presented a memorandum regarding case number NHA-2012-3. After discussion, the Board gave recommendations for appropriate discipline.

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

Dr. Paine made a motion to approve the Bureau's recommendation and authorize closure in cases I-NHA-2011-9, I-NHA-2012-2, I-NHA-2012-3, and I-NHA-2013-4. It was seconded by Mr. Thompson. Motion carried.

### **NEW BUSINESS**

### **CONTRACT**

The Board reviewed the National Association of Long Term Care Administrators Board Contract. Dr. Paine made a motion that the Board approve the NAB Contract for the time period of July 1, 2013 to June 30, 2014 and authorize the Chair to sign. It was seconded by Mr. Thompson. Motion carried.

### **PRECEPTOR RECERTIFICATION**

The Board discussed Rule 400.05.c regarding preceptors needing to be re-certified every ten years. Mr. Thompson moved that the preceptor re-certification training is due ten years from the date of their last preceptor training. It was seconded by Dr. Paine. Motion carried.

### **APPLICATION UPDATE**

The Board reviewed updated applications separating the administrator-in-training application and the application for examination and endorsement. Mr. Thompson moved to accept the administrator-in-training application with noted changes and adding the open book exam. It was seconded by Dr. Paine. Motion carried.

Mr. Thompson moved to accept the examination and endorsement application and make the noted changes. It was seconded by Dr. Paine. Motion carried.

### **NEXT BOARD MEETING**

The next Board meeting is scheduled for August 1, 2013 at 9:00 AM MDT.

### **EXECUTIVE SESSION**

Mr. Thompson made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure

under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Paine. The vote was: Mr. Thompson, aye; Mr. Paine, aye; and Ms. Hart, aye. Motion carried.

Mr. Thompson made a motion to come out of executive session. It was seconded by Dr. Paine. The vote was: Mr. Thompson, aye; Dr. Paine, aye; and Ms. Hart, aye. Motion carried.

## **APPLICATIONS**

Mr. Thompson made a motion to approve the following for licensure:

Dennis Dishong  
Corwin Lewis, Jr.  
Paul McVay  
Darrin Radeke  
Wade Reddy – Designee

It was seconded by Dr. Paine. Motion carried.

Mr. Thompson moved that Dr. Paine step in as acting Chair. It was seconded by Dr. Paine. Motion carried.

It was moved by Ms. Hart to approve the administrator-in-training applications of Joyce Hudson and Tamara Mackenthun with a letter being sent to Ms. Mackenthun clarifying that the quarterly reports must be specific showing time spent in the nursing home. It was seconded by Mr. Thompson. Motion carried.

It was moved by Mr. Thompson that Ms. Hart resume as acting Chair. It was seconded by Dr. Paine. Motion carried.

Mr. Thompson moved to request additional information on applicant 901125717. It was seconded by Dr. Paine. Motion carried.

It was moved by Dr. Paine that the Board deny the endorsement application for Cameron Prescott based upon Rule 300.02.b. It was seconded by Mr. Thompson. Motion carried.

## **CONTINUING EDUCATION COURSE**

Mr. Thompson moved to approve Qualis Health Nursing Home Quality Care Collaborative Learning Session 1 Webinar Series for the dates of March 14, March 28, and April 9, 2013. It was seconded by Dr. Paine. Motion carried.

Mr. Thompson moved that he be able to attend the National Association of Long Term Care Administrator Boards meeting in Seattle, Washington in June pending his work schedule. It was seconded by Dr. Paine. Motion carried.

## **ADJOURNMENT**

Mr. Thompson made a motion to adjourn the meeting at 11:50 AM. It was seconded by Dr. Paine. Motion carried.

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Zendi Fae-Hansen Meharry, Chair

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Keith Holloway

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Joshua R Thompson

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Cathy Hart

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Jonathan Paine

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Tana Cory, Bureau Chief